

*Endocrine Associates*

Frank R. Crantz, M.D, F.A.C.P

S. Mark Tanen, M.D, F.R.C.P, (C), F.A.C.E, LLC

**Retirement Notice**

It is with bittersweet emotions that we are announcing our retirements. We are in good health and look forward to spending more time with our families. We wish to thank you for the opportunity to participate in your healthcare over the years. Dr. S. Mark Tanen will retire effective March 12, 2021 and Dr. Frank R. Crantz will retire effective March 19, 2021.

To ensure continuity of care we would like to notify you that beginning 04/01/2021, we will be partnering with Inova Endocrinology to transition your medial health records. They will be able to continue providing the level of healthcare that you have been accustomed to receiving from us. *A copy of your medical records will transfer to Inova on 04/01/2021. Please note that you may need to complete additional forms before your next appointment, including acknowledging receipt of Inova's Notice of Privacy Practices, which can be found on [inova.org/privacypractices](http://inova.org/privacypractices).*

If you would like to request a copy of your medical records before the transition on 04/01/2021, you can reach the Endocrine Associates office at 703-448-6010, via Patient Portal, or email [records@endocrineassoc.com](mailto:records@endocrineassoc.com). To retrieve your records from our office you must put in your request before 02/19/21 .For all inquiries after transition on 04/01/2021, you can reach Inova Endocrinology at 703-914-6030.

Inova Endocrine offices are located at the following locations:

<b>Inova Endocrinology Locations</b>	<b>Phone Numbers</b>
6355 Walker Lane, Suite 405, Alexandria, VA 22310	703-719-6715
21785 Filigree Court, Suite 203 Ashburn, VA 20147	703-554-1122
11901 Baron Cameron Avenue, Suite B, Reston, VA 20190	703-709-6116
12480 Dillingham Square, Woodbridge, VA 22192	703-491-7177
8100 Boon Boulevard, Suite 700, Tysons, VA 22182	703-531-2269

We are committed to making this transition as smooth as possible. You can also visit the Inova website, [www.inova.org/endocrinology](http://www.inova.org/endocrinology), for more information about the Inova Endocrinologist.

We thank you in advance for your patience during the transition. Please call Endocrine Associates with any questions at 703-448-6010. Starting 04/01/2021, please call an Inova Endocrinology location with any questions at the numbers listed above.

Sincerely,

Dr. S. Tanen

Dr. Frank R. Crantz